

1E. Organist Job Description
Plymouth Congregational Church

The Organist, under the supervision of the Director of Music is a part-time position with responsibility for providing organ and piano musical offerings and accompaniment for worship, choir rehearsals, and special services. Duties shall include the following:

- Provide organ and/or piano music and accompaniment for two Sunday worship services, including prelude, postlude, and offertory music, hymns, and liturgical music. (One service during the summer months.)
- Notify Music Director of music selections in advance.
- Accompany choral anthems during Sunday worship services (September through May).
- Rehearse with and accompany guest artists for Sunday morning services.
- Attend weekly choir rehearsals and perform accompanist duties.
- Attend fall choir retreat and perform accompanist duties.
- Be available for special services and choir rehearsals throughout the calendar year. Special services include: Thanksgiving, Christmas Cantata, Christmas Eve (up to 4 services), Christmas Day, Ash Wednesday, Maundy Thursday, Good Friday, Palm Sunday, Easter (up to 3 services) and pastoral installations.
- Other music responsibilities as agreed to by the Senior Minister, Director of Music, and Organist.
- Participate in performance reviews to be conducted by the Director of Music.

The Organist will receive first option to provide music for weddings, funerals and other special services at the Church. Compensation for such events are separate from compensation offered by the church and will be determined as they arise.

The Personnel Policy of Plymouth Congregational Church shall be the governing document for all dealings between the Church and the Organist. Organist acknowledges receipt of a copy of this Policy.

Compensation, hours, and benefits will be reviewed annually by the Personnel Committee. Any changes in job description and/or recommendations regarding compensation and benefits must be reviewed by the Personnel Committee and authorized by the Church Council.

Organist will receive one “unit” of compensation for each worship service and one-half unit per choir rehearsal. (Current compensation for one unit is \$91 as of June 1, 2009.)