

1I. Groundskeeper Job Description Plymouth Congregational Church

The position of groundskeeper at Plymouth Congregational Church requires between 8 and 10 hours per week during the growing season. The groundskeeper is responsible for seeing that the Church grounds are maintained. This includes care of the lawns. PCC will furnish all supplies. The following is a list of groundskeeper duties. This list is not inclusive, but does give an idea of responsibilities.

Groundskeeper Duties:

Lawn care

- Mow weekly.
- Water as needed-grass, shrubs and trees – especially areas not reached by sprinkler system.
- Trim lawn with weed-eater as needed.
- Trim bushes and shrubs.
- Weed flowerbed on south side of church and one near front door.
- Mow on roadside of the fence on Lake Street as needed.
- Put grass cuttings in dumpster (Dumpster pickup is on Tuesdays--check to see if dumpster has room for cuttings before dumping.)

Equipment maintenance

- Keep mower shed tidy.
- Keep all equipment clean and in good running order.
- Check oil levels, filters, blades, etc...
- Purchase gas and oil supplies as necessary.
- Check outside lights and replace bulbs as needed.
- Keep walks and driveway swept.
- Remove debris/branches as necessary from property.