



# Electronic Giving Program Enrollment Form

THANK YOU FOR PLEDGING!

You can get this form to us:

1. Physically mail this completed form to the church (address below) with a cancelled check.
2. E-mail: [yendra@plymouthucc.org](mailto:yendra@plymouthucc.org) your phone number and make subject line: Electronic Giving. She will call you to obtain your routing and bank account number.
3. Email [yendra@plymouthucc.org](mailto:yendra@plymouthucc.org) this completed form.

Please return to: Plymouth Congregational Church, UCC, 916 West Prospect, Fort Collins, CO 80526  
Last Name(s): \_\_\_\_\_ First Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City / State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email(s): \_\_\_\_\_

## New Enrollment

Desired Date of First Donation: \_\_\_ / \_\_\_ / \_\_\_ Amount of Monthly Donation: \$ \_\_\_\_\_

Donation Frequency (please check one):  Monthly on the 1st of each month  Monthly on the 15th of each month



Please debit my (our) donation from:

Name of Financial Institution: \_\_\_\_\_

City / State: \_\_\_\_\_

Routing Number(9 digits): \_\_\_\_\_

Account Number: \_\_\_\_\_

Attach a voided check, which has the bank routing number and your account number.

- Savings Account NOTE: If you are using a money market account, please be sure your financial institution categorizes the account as a savings account. Many banks consider money market accounts to be 'checking accounts.'
- Checking Account

I (we) hereby authorize Plymouth Congregational United Church of Christ, Fort Collins, CO to initiate debit entries to my (our) checking/savings account at the financial institution indicated above, and initiate adjustments (if necessary) for any transactions credited/debited in error. This authority will remain in effect until the Church is notified by me (us) in writing to cancel it in such time as to afford the Church and their financial institution a reasonable opportunity to act on my (our) request.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email Plymouth's Business Manager [yendra@plymouthucc.org](mailto:yendra@plymouthucc.org) if you have special instructions or questions.

**And Thank You Again! See page 2 for FAQs**

**ACH FAQs:****1. What do I do with the form once completed?**

Physically mail it in, e-mail it to: [yendra@plymouthucc.org](mailto:yendra@plymouthucc.org) or e-mail Yendra your phone number and write in subject line: Electronic Giving. She will call you to obtain your banking information.

**2. Is my information kept secure?**

Yes. We shred ACH information in paper form once the ACH has processed. It is only saved in our bank's system from then on.

**3. Once I am set up with ACH giving, do I need to re-sign up every year?**

Once you sign up, your giving amount is maintained unless you let us know in writing that you would like to change the amount. You can either mail in a letter to Plymouth or email the Business Manager at [yendra@plymouthucc.org](mailto:yendra@plymouthucc.org).

**4. What if I change bank accounts?**

You will need to fill out a new form if you change bank accounts.

**ACH FAQs:****1. What do I do with the form once completed?**

You can put in the Business Manager's Mailbox or slide it under her door. You may also securely email it to: [yendra@plymouthucc.org](mailto:yendra@plymouthucc.org) or bring it in the office during business hours Monday through Friday.

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